

PhotoAccess HUW DAVIES GALLERY Exhibitions Program

PhotoAccess is pleased to receive proposals for exhibitions in the HUW DAVIES GALLERY—
Canberra's contemporary photographic gallery—at the Manuka Arts Centre.

Proposals may be submitted at any time but our annual program is normally finalised by the
end of November in the preceding year.

Exhibition proposals are considered by the PhotoAccess Gallery Committee. Based on the
images, background information and exhibition rationale presented in proposals, the
committee selects artists for their potential to meet the following objectives of the exhibitions
program:

- to present a mix of shows by emerging and established photomedia artists to a Canberra audience, and to share that work with a wider audience through travelling exhibitions where appropriate
- to present photomedia work based on new ideas or new ways of working, or by artists or in media not otherwise seen in Canberra
- to promote PhotoAccess as a vital, distinctive organisation concerned with contemporary arts and cultural development at both individual and community levels through exhibitions that present members work, work produced as the result of projects in which we are involved and work associated with community events
- to provide opportunities to work with the community and involve a wider audience, including schools.

Exhibitions by emerging artists and artists in residence are an important part of the PhotoAccess Exhibitions Program.

Information about the HUW DAVIES GALLERY

Comprehensive information about the gallery layout and lighting are at Attachment A.

Information about exhibitions

Exhibitions usually run for two to three weeks, opening on Thursday nights and closing on Sundays. Artist talks or other exhibition related activities are usually presented on the Sunday following the opening.

Most exhibitions occupy both main gallery spaces but proposals may be considered for either of the spaces alone. Fees are based on space used and the number of artists involved, as follows:

- \$760 for a single artist show occupying both main gallery spaces
- \$430 for each artist when two artists share the gallery (that is, two solo exhibitions)
- \$960 for a group show involving three or more artists

Artists providing their own food and drinks for openings can deduct \$300 from the fee (or \$400 in the case of group shows).

A non-refundable deposit of \$200 is payable to secure an exhibition date. PhotoAccess takes a 25% commission on sales.

The fee helps to meet the cost of these services provided by PhotoAccess:

- assistance with development, installation, documentation, and promotion of the exhibition
- 100 copies of a B + W exhibition catalogue, including an essay or introduction discussing the work and the artist(s)
- media releases and coordination of media enquiries
- an opening function, including design, printing and mailing of invitations, and food, drinks, glasses and platters/crockery
- exhibition minding during gallery hours by professional and volunteer staff, and after hours protection by a back to base security alarm system
- an advertisement in the gallery pages of *Panorama*, the *Canberra Times* Saturday magazine; we promote exhibitions through our usual media channels but cannot guarantee reviews
- sale of works and liaison with buyers.

Artists are expected to:

- sign an agreement and pay the non-refundable deposit to secure a place in the program
- assist with documentation of their exhibition and preparation of the catalogue and media material by providing relevant information—CV and artists statement, for example—and images at least six weeks before the opening date
- assist with installation and taking down of the exhibition
- make themselves available for interviews and other media activities helping to promote their work
- be available on Sundays to mind their exhibitions and undertake the other responsibilities of Sunday volunteers
- present a floor talk while their exhibition is on show, if appropriate.

Proposals

Proposals should be typed or clearly handwritten and no longer than two A4 pages. Hard copy or electronic documents will be accepted.

Proposals should include:

- a completed **covering page** (see Attachment B) to accompany your proposal.
- **concept**—a brief outline of your project (no more than one A4 page) including a developed curatorial rationale referring to the theoretical and conceptual basis for the exhibition and the issues/ideas you are exploring in your work
- **details of media**, number and size of works, presentation method (framed or unframed, DVD player, projected or screen based)
- **artist CV** (maximum of one A4 page, or one page per artist for group exhibitions)
- **a brief outline of installation requirements** with reference to the exhibition space and floor plan; a drawn exhibition layout using the floor plan available on the PhotoAccess website would assist the committee
- **support material**—good quality slides or digital files of the work (maximum of 10) or, in the case of new work, images of recent work.

The HUW DAVIES GALLERY: Layout and technical information

The gallery has a hanging space of 30.4 linear metres in two adjoining spaces and a separate projection space.

Gallery 1

Ceiling height - 300 cm

Hanging space - 14.2 linear metres

Walls - All walls are brick except for a 335 cm wall which is plaster

Floors - Floorboards

Lighting - adjustable, daylight balanced metal halide lights

Gallery 2

Ceiling height – 240 cm

Hanging space - 16.2 linear metres

Walls - Plastered

Floors - Floorboards

Lighting - adjustable, daylight balanced metal halide lights

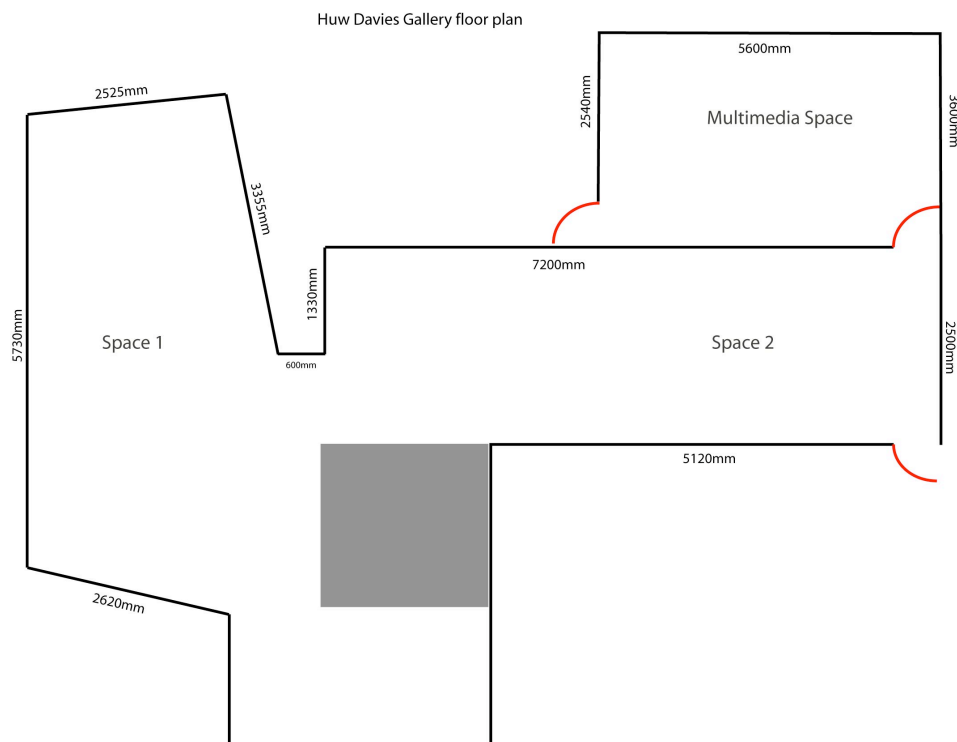
Multimedia Space

Ceiling height - 240 cm

Space dimensions - 16.24 linear metres

Walls - Plastered

Floors – Carpeted



Attachment B



PhotoAccess HUW DAVIES GALLERY Exhibitions Program: exhibition proposal covering page

Name

Address

Telephone

Email

Exhibition title

Proposed dates

Please tick items provided as part of your proposal

- Proposal details
- Installation requirements
- Artist CV
- Slides/digital files (number)
- Other material
-
-
-

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